

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH
THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of
Children in Schools developed by NCPDR and the National Building Code)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with
all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	263 0023
2	Name of the School as per affiliation letter of CBSE:	CARMEL CONVENT SCHOOL
3	Address of the School:	SECTOR-9B CHANDIGARH
4	Standard/level/class up to which the school is running:	NURSERY TO XII
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	YES
6	U-DISE code allotted to the school:	04010701101
7	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	EDUCATIONAL SOCIETY OF CARMEL CONVENT
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
9	Purpose of present application:	EXTENSION
10	Location of school	IN THE MUNICIPAL LIMITS OF CITY HAVING POPULATION LESS THAN 5 LAKHS

COUNTERSIGNED

Sharma
Principal
Carmel Convent School
Sector 9-B, Chandigarh
(Signature of Principal)

Kaur 28/06/2024
District Education Officer
U.T., Chandigarh
(Signature of D.E.O.)

APPENDIX-III

		population less than 15 lakh. = Outside the municipal limits of any town/city.
10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	YES/NO
11	Number of Recognition Certificate from class-1 to 8 th and date of issue:	
12	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	NO (If yes, name of the board) (Also mention whether the school is affiliated for Class X or XII)
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
13	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES/YES/NO
14	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES/YES/NO
15	Total area (in square meters) in respect of 13 and 14 above on which the school is situated:	20,606.75 SQ MTR
16	The land is in the possession of the school/ Trust/Society/Company legally by way of:	SOCIETY/Lease/Gift
17	Name of the Owner/Lessee of the land in respect of point-16 above:	EDUCATIONAL SOCIETY OF CARMEL CONVENT SCHOOL
18	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	TOTAL YEARS
19	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-15 above?	NO/YES/NO (If yes, the details)
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
20	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES/YES/NO
20(a)	If yes the date of last inspection:	19/12/2022
21	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES/YES/NO
21(a)	If yes the date of last inspection:	14/08/2023
22	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES/YES/NO

A. Parmar
Principal
Carmel Convent School
Sector 9-B, Chandigarh
(Signature of Principal)

COUNTERSIGNED
Kaul 28/06/2024
District Education Officer
U.T., (Signature of D.E.O.)

22(a)	If yes the date of last inspection:	31/05/2024
INFORMATION REGARDING THE STAFF		
23	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES <i>However, some conditions are not as per norms.</i>
24	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES <i>Salary & allowances are as per norms.</i>
25	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES
26	Is the school paying EPF to the teachers and other employees as per the norms of the appropriate Government?	YES <i>EPF NO</i>
Sign: <i>Isabelle</i> MANAGER Carmel Convent School Sector 9-B, Chandigarh		Sign: <i>Armar</i> Principal Carmel Convent School Sector 9-B, Chandigarh
PART-B		
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No. <i>DEO/UT/PA/2024/13834</i> Date of Issuance <i>28/6/2024</i>		
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	COUNTERSIGNED
		<i>Kamlesh</i> Signature (Name and Stamp of Issuing DEO) DISTRICT EDUCATION OFFICER/NAME OF DISTRICT

Armar
 Principal
 Carmel Convent School
 Sector 9-B, Chandigarh
 (Signature of Principal)

COUNTERSIGNED

Kamlesh
 District Education Officer
 U.T., Chandigarh
 (Signature of D.E.O.)